

**Approval of Minutes:**

The January minutes were read, there was a motion to accept, it was seconded and they were approved.

**PTO Insurance**

Lisa Mirabile introduced Holli Roth to give an overview of an Insurance Proposal for Burr School PTO. This policy is sold through AIM (Association Insurance Management).

This plan would include three policies:

- 1) General Liability
  - a. If something happens to someone at an event ~ \$1,000,000 limit, no deductible
- 2) Bond Insurance
  - a. If fundraising money is stolen and vendors have turned us over to a collection agency, money will be replaced  
This covers all board members and volunteers of the PTO  
~ \$ 50,000 with a \$250.00 deductible
- 3) Officers Liability
  - a. If an officer needs legal representation because he/she is accused of misrepresentation, mismanagement etc., legal bills will be paid.  
~ \$1,000,000 with a \$1,500 deductible

There is a \$600.00 annual fee.

After some discussion, it was agreed that we needed to do more research on the Officer's Liability portion in particular. **Who** is actually covered under this – how would covering **all** volunteers affect pricing?

**Fire retardant paper**

Bulletin boards within 5 feet of a doorway need to have fire retardant paper. We will use up the remaining large sheets of paper and buy rolls next year.

**Changes to the Operating Policies**

Lisa went through the various changes to the Operating Policies.

There was a motion to accept these changes (except for the Insurance portion).

Motion was seconded and changes were accepted.

Refer to [www.burrpto.org](http://www.burrpto.org) for more detailed information on the Operating Policies.

**Future Meetings**

- March meeting – Cindy will discuss MCAS issues.
- April meeting – Speaker – Different learning styles and the role of Special Education

## Updates

- Traffic – meeting scheduled for March 1 with Jay Harney. Will discuss traffic problems on West Pine St and Washburn, BlueZone etc. Cindy is also meeting Feb 11 with Judy Malone-Neville to discuss shoveling issues around Burr School.
- Bullying Program – there will be two parent meetings March 9 and April 6 to address the problem of bullying in our schools.
- Community Building subcommittees – Stephanie Valley  
Stephanie spoke about her recent meeting where they started by looking at the many ways community building is already happening. Perhaps a Community Building column could be added to the Bulletin to heighten awareness about the many community building activities that are going on at Burr.
- Ice Skating afternoon – PTO will pay for an afternoon of skating on Sunday, March 6, 12:00 – 12:50 at Daly Rink.
- Science and Engineering week – week of March 7  
Mike Gevelber is putting this week together. He needs help with publicity. Ideas such as a large banner, posters in every classroom were discussed. The week can have its official “kick off” at that week’s All School Meeting.
- Fun and Games Night – April 9 at Riverside Ctr.  
Maureen Precopio updated us on the evening. Hope to raise \$5,500. Need volunteers. There will be a Trivia Man (Morgan White), a raffle and other game tables.
- “Take Me Out the Ball Game” – Bruce Miller has put this event together for \$55.00 for adults and \$50.00 for children. Starting with Burr families first – sold 68 tickets so far.

## Progress Reports

Some concerns were voiced about the recent Progress Reports.

Some comments were:

- It is obvious that the teachers put a lot of work into these, but the information we got back in these reports was “miniscule.”
- The teachers felt proud of all that they did for these reports but felt that they had more information about the kids than this report showed.
- Is there any way that we can get a sense of how the community feels about the reports?
- PTO should inquire about having Carolyn Wyatt coming to talk about the Progress Reports.

Meeting was adjourned.