**Burr PTO Board Meeting**

April 13, 2022

8-10pm

Note Taker: Sonia Yung (Secretary)

**Attendees:**

* Pam Rajasekhar: Co President
* Amie Butler: Co President
* Sarah Barbrow: Education Support Coordinator
* Casey Kudesia: Treasurer
* Alyssa Haggerty: Community Coordinator
* Dave Lievens: Communications Coordinator (Absent)
* Angie Kim: DEI Coordinator
* Jenn Reale: Past Co-President (absent)
* Sonia Yung: Secretary

**Minutes:**

# **1. Intro & Approval of Minutes** *( Amie & Pam)*

# *Document minutes approval for board records ( Sonia )*

* + Mins approved from 3/9.

# **2. Operations** *(Amie / Pam)*

* *SY22-24 Board Recruitment*
	+ Co President
	+ Community Chair, need 2 because Alyssa is moving off.
	+ Ideas for recruitment on drive in Volunteer Folder
	+ Sarah to send email to room parents k-1
* *Permit Process*

**3. Budget** *(Casey / Amie / Pam)*

* *Budget update*
	+ Have spent less on items and fundraisers have been successful, Wolf Fund And Auction
	+ Review of line items for budget.
	+ Tell Casey what items you want to review the budget for and send her estimates of the proposed budget for the event. If no respond she will use previous years to decide on estimates. Located on the drive agenda supported documents. Before next board meeting may 11th.
	+ Sarah Barbrow did an audit with Casey and everything is good.

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# **4. Fundraising** *(Pam / Amie)*

* *Auction ( Amie)*
	+ $9000 in value worth of donations to date. 80 items
	+ Mindy said teachers can do items this year for the auction.
	+ Need to enter items on the website, Amy might need help with that.
	+ No camp donations this year.
	+ Auction off someone can put something on the sign.

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# **5. Communications** *(Dave)*

* Anti Bullying on zoom not enough attendance to facilitate online?

# **6. Community**

* *May Fair May 7th 12-3 ( Amie )*
	+ No dunk tank this year, pies in the face instead.
	+ Raffle for principal of the day or PE teacher of the day
	+ Pizza, hot dogs cotton candy
	+ Cake decorating theme children's books themes
	+ Special Judges
	+ Still need volunteers
	+ Flier will be sent to folders after April break
	+ High School volunteers
* *Year End Picnic June 16th ( Alyssa)*
	+ Kona Ice
	+ Pizza
	+ Music

# **7. Diversity, Equity, and Inclusion** *(Angie)*

* *DEI Update*
	+ SEPAC and ElPAC looking at school budget
	+ FORJ story starters April 30th and Book club meeting May 19th

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# **8. Educational Support** *(Sarah / Pam)*

# *Updates from CAS, UOD, Green Team and on any other recent/upcoming activities*

* + **Room parents** Teacher appreciation week email
	+ **CAS** programming is in place. Deb is still chair. Kindergarten parents who are interested in CAS.
	+ **Community garden** , Benny, Gina Medaglia
	+ **Safe Routes** walk to school

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# **9. Miscellaneous Updates**

# **Newton Serves** (Casey)

* + May 1st
	+ Will provide mulch
	+ Will bring hand tools but we have lots in shed
	+ We need wheel barrels.
	+ Parents did the sorting then got moved to a cafe and kids go through the books they want.
	+ Donate leftover books to More than Words
* *Playground Update (Jenn & Alyssa)*
	+ **Gaga pit**. Pit and matting is ordered. Under $5000.
	+ **Playground**  City approved for $1537 for the accessible matting.
* *Student Council T-Shirt Sales (Amie)*
	+ What's the t-shirt sales for where is the money going for the fundraiser?
	+ Amie and Pam to follow up with Mindy
* *Staff Appreciation May 2-6th ( Angie )*
	+ Food Trucks
	+ Fac and Staff and Mindy

# **10. All Other Business/ Adjourn** *(Amie / Pam)*

* Meeting adjourned at 10pm