**Burr PTO Board Meeting**

Mar 9, 2022

8-10pm

Note Taker: Sonia Yung (Secretary)

**Attendees:**

* Pam Rajasekhar: Co President
* Amie Butler: Co President
* Sarah Barbrow: Education Support Coordinator
* Casey Kudesia: Treasurer
* Alyssa Haggerty: Community Coordinator
* Dave Lievens: Communications Coordinator (Absent)
* Angie Kim: DEI Coordinator
* Jenn Reale: Past Co-President (absent)
* Sonia Yung: Secretary

**Minutes:**

# **1. Intro & Approval of Minutes** *( Amie & Pam)*

# *Document minutes approval for board records ( Sonia )*

* + Mins approved from 2/9.

# **2. Operations** *(Amie / Pam)*

* *SY22-24 Board Recruitment*
  + Co President
  + Community Chair, need 2 because Alyssa is moving off.
  + List of possible new board members . Amie will send file to share with names so we are not contacting the same people.
  + Volunteer Tracker on drive

**3. Budget** *(Casey / Amie / Pam)*

* *Budget update*
  + Amazon $158 for the quarter.
  + Apparel Check came in $109.00
  + $700 to library for new books with DEI books
  + Mindy gave discretionary fund receipts to Casey. Supporting staff with funds, lunches.
  + [Sarah Barbrow](mailto:Sarah@burrpto.org) did an audit with Casey and everything is good.

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# **4. Fundraising** *(Pam / Amie)*

* *Auction ( Amie)*
  + $9000 in value worth of donations to date. 80 items
  + Mindy said teachers can do items this year for the auction.
  + Need to enter items on the website, Amy might need help with that.
  + No camp donations this year.
  + Auction off someone can put something on the sign.

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# **5. Communications** *(Dave) No updates on vacation*

# **6. Community**

* *Prioritize events through remainder of year ( Alyssa, All )*
  + Send a half sheet to classes advertising for the World Cultures Fair.
  + Mayfair 5/7 only has 2 volunteers. Need a description for May Fair
  + World Culture Fair 4/9 have a rain date (Angie) we have 5 tables on sign up genius. Hoping for 10 tables
  + Staff Appreciation week 5/2-6th ( Angie and Sarah)
  + End of the year picnic last year ( need to look at 5th grade dates)
  + Newton Serves 5/1 ask Spencer
  + Color Day
  + Volunteer appreciation possibility before late April 30th

# **7. Diversity, Equity, and Inclusion** *(Angie)*

* *DEI Update*
  + FORJ times wrong again on Mindys email
  + $1500 for FORJ budget, looking for same amount next year. FORJ does their own fundraising.
  + SEPAC no updates
  + ElPAC no updates

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# **8. Educational Support** *(Sarah / Pam)*

# *Updates from CAS, UOD, Green Team and on any other recent/upcoming activities*

* + **Room parents** are all good. Sarah might have a zoom next month for teacher appreciation
  + **CAS** programming is in place. Deb is still chair. Kindergarten parents who are interested in CAS.
  + CAS author fest.
  + **UOD fine**, all set.
  + **Green team**, no updates but maybe student council with idling cars and Ms. Robinson not on green team anymore.
  + **Community garden** , Benny, [Gina Medaglia](mailto:gamedaglia@yahoo.com)
  + **Safe Routes** update to map with Marta and Allison Kelley. Jen Martin watched the morning, too much idling , Signage is confusing. Have Mindy contact the head of transportation to the city to clarify the signs! Repainting the yellow.
  + Steam Fair 30 kids , 8 parents talk about their jobs.

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# **9. Miscellaneous Updates** *(Jenn / Alyssa / Dave)*

# *Book Swap*

* + Student council wants us to do it. Advertising and sorting books.
  + Books on stage
  + Need to get more details as to procedure.
  + Parents did the sorting then got moved to a cafe and kids go through the books they want.
  + Donate leftover books to More than Words
* *Playground Update*
  + **Gaga pit**. Pricing from Stephanie ( city ) Going with a plastic pit for cost wise and can be moved in for the winter. The matting is better and does not have holes in it. Jenn to work up pricing for 2 options under $6000.
  + City gaga pit $4544 with matting and install NO PIT!
  + The pit is near the back bench in the picnic table.
  + Gaga ball pit maps need funding. Need pricing for a plastic gaga ball pit. Budgeted $6000 for gaga pit.
  + 8-10 weeks order.
  + **Playground** money from the COD has to go through the mayor and 2 city councils. For extra matting. Tentative approval for $1537. Maybe wait until next year for playground updates. $1500 left. $1750 for the accessible matting.
* *Picture Retake*
  + April 7th
  + Need faculty still
  + Have to turn in old pics.
* *Community Chats*
  + Live in April maybe on playground or Cafe depending on protocols
* *Spring Newton PTO Kickball Tournament*
  + Lincoln Elliot Newton Wide PTO kickball tournament.
  + More to come

# **10. All Other Business/ Adjourn** *(Amie / Pam)*

* Meeting adjourned at 10pm